



**Ministerial Conference  
Tenth Session  
Nairobi, 15-18 December 2015**

## **NOTE TO DELEGATIONS**

### **ARRANGEMENTS FOR CONFERENCE SESSIONS AND OVERALL PROGRAMME**

#### *Revision*

#### **1 OFFICERS**

The Officers of the Tenth Session of the Ministerial Conference are as follows:

Chairperson:	H.E. Ms Amina Mohamed (Kenya)
Vice-Chairs:	H.E. Mr Alexander Mora (Costa Rica) H.E. Mr Carlo Calenda (Italy) H.E. Mr Gregory L. Domingo (Philippines)

#### **2 OPENING SESSION**

The Conference will be opened at 3:00 p.m. on Tuesday 15 December by the President of the Republic of Kenya, H.E. Mr Uhuru Kenyatta, who will address the Ministerial Conference. Because of the participation of President Kenyatta and other high-level dignitaries, delegates should plan to arrive at the KICC at least one hour before the scheduled start time to accommodate special security arrangements.

During the Session, the Ministerial Conference will also be addressed by the Chairperson, the Director-General and the Chairman of the General Council. Before closing the Session, the Chairperson will propose the adoption of the Agenda.<sup>1</sup>

The Opening Session will take place in the Tsavo Room and seating for delegations will be indicated by chair bands. Special arrangements will be in place for the Opening Session to facilitate the arrival of Heads of delegation and delegates, and these will be announced in due course.

#### **3 PLENARY SESSION**

The Plenary Session will commence at 9:30 a.m. on Wednesday 16 December and will continue over the following days. As at past Ministerial Conferences, the Plenary will provide an opportunity for Ministers to make prepared statements in accordance with the List of Speakers, which was opened for inscription on 9 November.

The List of Speakers will be taken up, starting with the hosts and Chairs of previous WTO Ministerial Conferences in chronological order, in keeping with established practice. The Plenary Session will take place in Tsavo 2, and seating for delegations will be indicated by chair bands.

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<sup>1</sup> Contained in WT/MIN(15)/W/1.

Full details concerning arrangements for speakers in the Plenary Session can be found in WT/MIN(15)/INF/9.

#### **4 INFORMAL SESSIONS**

Information on any informal sessions for Ministers will be provided in due course. Any such sessions would take place in parallel to the Plenary Session.

#### **5 ACCESSIONS OF THE REPUBLIC OF LIBERIA AND OF THE ISLAMIC REPUBLIC OF AFGHANISTAN**

The Ministerial Conference will take up the Accession of the Republic of Liberia and the Accession of the Islamic Republic of Afghanistan under Item 2 (Action by Ministers), in separate sessions as indicated below in the Overall Programme. The normal Plenary Session will be suspended during the Accessions.

A fax will be sent to delegations concerning statements welcoming these Accessions. Because of time constraints, only a limited number of statements will be possible during the separate sessions, and the understanding of delegations in this respect will be appreciated.

As in the Plenary Session, interventions are limited to 3 minutes per speaker. The same traffic light system will be in operation to facilitate adherence to the allotted time period. Delegations are also requested to transmit statements to the Secretariat in advance of delivery of the statement by the Minister (See WT/MIN(15)/INF/9). The Accessions will take place in room Tsavo 2. Seating for delegations will be indicated by chair bands.

#### **6 CLOSING SESSION**

The Closing Session will take place on Friday 18 December, at 12:00 p.m. in room Tsavo 2. Seating for delegations will be indicated by chair bands.

## 7 OVERALL PROGRAMME

Below is a preliminary overview of the programme of formal sessions of the Ministerial Conference. This programme may be subject to change.

### Programme for the Ministerial Conference

<b>Tuesday 15 December</b>	<b>Opening Session</b> 3:00 – 4:30 p.m.
<b>Wednesday 16 December</b>	<b>Plenary Session</b> 9:30 a.m. – 1:00 p.m.  <b>Plenary Session</b> 2:00 – 4:00 p.m.  <b>Accession of the Republic of Liberia</b> 4:30 – 6:00 p.m.
<b>Thursday 17 December</b>	<b>Plenary Session</b> 9:00 a.m. – 1:00 p.m.  <b>Plenary Session</b> 2:00 – 4:00 p.m.  <b>Accession of the Islamic Republic of Afghanistan</b> 4:30 – 6:00 p.m.
<b>Friday 18 December</b>	<b>Plenary Session (as necessary)</b> 10:00 a.m. – 12:00 p.m.  <b>Closing Session</b> 12:00 – 1:00 p.m.

Delegations are advised that meetings will begin on time. In this regard, delegations are strongly encouraged to allow adequate time for any traffic-related delays in Nairobi and security screening at the KICC in advance of the scheduled meetings.

For the above-mentioned Sessions, delegations are kindly requested to wear formal business attire.